

2024-2025 Princeton School District - One to One Device Agreement Form

All students in the Princeton School District will receive a device to use for the 2024-2025 school year. All students and parents/guardians must sign and agree to comply with the following conditions and guidelines. All students are required to pay a non-waivable \$25 technology fee that will be used for support and maintenance of the device.

Each student device has been inspected, refurbished if needed, and verified by the I.T. Department to be free of damages and in good working order. Upon initially receiving the assigned device, the student/parent/guardian should carefully look the device over and ensure it is in good working order. Concerns should be brought to the attention of the I.T. Department or Library Media Specialist within the first two days of school.

Parent and Student - Please initial after each statement below to indicate that you agree.

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1. You are responsible for any damage to the Chromebook, Laptop, iPad, and/or charger (accidental or intentional). If the Tech Fee has not been paid then the student/parent is responsible for the full cost of repair. (part/s + labor) With the Tech Fee Paid: First damage: Covered by district - up to \$60 (student pays remaining cost) Second damage: Covered by district - up to \$40 (student pays remaining cost) Third damage: Covered by district - up to \$20 (student pays remaining cost)) Fourth damage: Covered by district - up to \$10 (student pays remaining cost)) Any additional damages will not be covered by the district. Power cord damage or replacement: \$25 (not covered by tech fee) Lost or stolen devices: The student is responsible for the full cost of the device. **Failure to return the device or pay the scheduled fine within two weeks of being billed by the Princeton School District, may result in a report being filed with the Princeton Police Department.		
2. Grades 6-12 are responsible for bringing the device to and from school every day. (Grades 4K-5th will leave devices at school, unless directed by the teacher.)		
3. The device charger is to be kept at home. Students are expected to charge their device fully each night and bring the device back to school each day. Repeated incidents of leaving a device at home or uncharged may result in disciplinary action.		
4. The device that is checked out to you is to be used for educational purposes only as directed by school staff. Device use on and off campus is filtered and monitored.		
5. If reasonable belief exists that the student has violated the terms of this agreement, or other technology policy, the student's device may be inspected and/or confiscated. Subsequent or additional disciplinary action involving the misuse of technology may extend to loss of technology privileges or further action as determined by the administration.		

Student Name: _____ **Grade Level:** _____

As a user of Princeton School District's computer network and a user of a school-owned device I acknowledge and hereby agree to comply with the guidelines listed above and detailed in the School Device Handbook.

Student Signature: _____ **Date** _____

As the parent or legal guardian of the minor student signing above, I grant permission for the student named above to checkout a Princeton School District device for the 2024-2025 school year. I understand that I may be held liable for damage to the device and for any violations that occur during its use. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use -- setting and conveying standards for the student named above to follow when selecting, sharing, or exploring information and media. I acknowledge receipt of and hereby agree to comply with the conditions/guidelines listed above and detailed in the School Device Handbook.

Parent/Guardian Name (PRINT) _____

Parent/Guardian Signature _____ **Date** _____